

SUBCONTRACTOR SAFETY ORIENTATION

Persons contracted by Argonne National Laboratory (Argonne) are required to attend a safety orientation covering Laboratory rules. This orientation is provided in Building 202 E-wing at 7:30 Monday, Tuesday, Thursday, & Friday by the ESH Training Section.

Mini and Full orientations are provided. The courses differ in topics covered. Attendance at the Mini or Full orientation is based on the risk category of the job to be performed.

- The **Mini orientation** is geared to the Non-Argonne employee doing low service-type work which involves no construction activities.
- The **Full orientation** is geared to the construction contractor who will be performing any type of construction activity on site.

The final assignment of risk category is made by ESH Safety Engineering. This is determined upon review of the Purchase Requisition and accompanying documentation from Procurement. Questions concerning clarification of risk category can be addressed by calling (630) 252-3836.

Course Content

The Mini orientation covers the basics of safety at Argonne and the policies of DOE and Argonne for visitors and workers on site. Topics include location of medical facilities, 911 usage (with video), description of warning signs, electrical requirements, personal protective equipment requirements, lockout/tagout, ladder and scaffold safety requirements, and the Hazard Communication Standard.

The Full orientation includes all information from the Mini plus information on safety meetings, work permits, flagging and barricading, transportation of hazardous materials, security operations and regulations, excavation, trenching and shoring, fall protection and fire prevention and the Hazard Communication Standard.

Requirements

Argonne National Laboratory and the Department require visitors to be advised of safety requirements at the site. Outside works must be treated as Argonne employees in order to comply with the DOE orders for Occupational Health and Safety. Off-site workers must be provided with information on site-wide requirements as well as job specific orientation at the work site. The subcontract safety orientation fulfills the first of these needs.

After completing the training, a **Construction Safety Orientation** card will be issued. This card is good for one year and must be carried by the subcontractor.